

COVID-19 Procedures and Protocols: In-Person Courses

These protocols shall become effective **January 1, 2021** and shall run concurrent with the grant term unless extended or terminated.

1. COVID-19 Procedures and Protocols are as follows:
 - a. Screening sheets:
 - i. Each instructor shall complete and return a screening sheet to be reviewed by subgrantee/TxDOT
 - ii. Each attendee **MUST** complete and submit a screening sheet for the instructor to review prior to the course beginning.
 - b. The Adjunct Instructor should screen themselves and course attendees with a contactless thermometer for COVID-19.
 - i. Per CDC guidelines, if an attendee's temperature is **over 100.4°**, they **WILL NOT** be allowed to attend the course.
 - c. Social Distancing:
 - i. 6' person to person required
 - ii. 3 chairs between each seat for classroom instruction
 - iii. Limit capacity to 1/3 or less than ½ of total training room capacity
 - iv. Masks required
 - v. Gloves and hand sanitizer available